管理英语1 · 单元自测4（预备知识：Unit 4;10分）

您好，在完成本单元的学习后，请您完成以下练习题。本练习题满分100分，将按10%计入形考成绩。  
您可以反复练习多次，系统默认记录最高分。点击“提交所有答案并结束”按钮视为练习1次，每次练习无时间限制。  
中途退出，保存答案已作出选择的题目会自动保存答案，下次进入后可对做过的题目进行修改，并继续上次答题，不计入练习次数。

1. —                           
— Please accept my sincere regrets for not being able to join you.

单选题(10.0分)（难易度:中）

A. What's your plan tomorrow?  
  
B. I'm just wondering if you could come to join us.  
  
C. Do you have an appointment?  
  
  
正确答案：B  
答案解释：暂无

2. — Do you have any plans for tomorrow morning?  
—                       

单选题(10.0分)（难易度:中）

A. I'm sorry, but I have another appointment tomorrow. Thanks anyway.  
  
B. No. I have nothing planned tomorrow.  
  
C. Well, I'll be most delighted to come over.  
  
  
正确答案：B  
答案解释：暂无

3. We have to       at the hotel before 6 pm.

单选题(10.0分)（难易度:中）

A. check in  
  
B. check off  
  
C. check on  
  
  
正确答案：A  
答案解释：暂无

4. A good tour guide tells visitors  \_\_\_\_\_\_.

单选题(10.0分)（难易度:中）

A. What they couldn't miss during the trip  
  
B. What during the trip they couldn't miss  
  
C. What couldn't miss they during the trip  
  
  
正确答案：A  
答案解释：暂无

5. \_\_\_\_\_\_, after introduction, you can ask about their journey.

单选题(10.0分)（难易度:中）

A. To break the ice  
  
B. Broken the ice       
  
C. Breaking the ice  
  
  
正确答案：A  
答案解释：暂无

6. 二、阅读理解：阅读下面的短文，根据文章内容从A、B、C三个选项中选出一个最佳选项。  
      A letter of invitation is written to invite people for a business event or personal occasion. The letter should be short and clear. A soft and polite tone should be used. An invitation letter should have the date, time and the event. Always send the letter of invitation in advance. You need to let people know about at least a week before the event so that they can plan to come to the event.  
      Let's take a look at some steps that will help you outline a letter of invitation:  
      Begin the letter with name and address of sender and receiver. Note the date.  
      Start the main body of the letter with salutations, a word like“Dear”followed by the receiver's name.  
      Give the event in the first paragraph.  
      Put relevant facts like date, time and place of the event in the beginning.  
      Make that the receivers know the way to the place.  
      Let the receivers know that they have to notice the inviters whether they will join the event or not before a certain date. The letter will note with the details of a contact person to confirm their attendance for the event.  
   
 What's the purpose of writing a letter of invitation?    1      
A. To invite people for a business event.  
B. To invite people for a personal occasion.  
C. Either A or B.  
2. Which is not necessary when writing a letter of invitation？   2       
A. date  
B. weather  
C. place  
3.The letter of invitation should not be    3    .  
A. short  
B. easy  
C. clear  
4. Why should we send the letter of invitation in advance?    4      
A. Because the invitation is important.  
B. Because the receiver will need to plan to come to the event.  
C. Because the receiver will forget to come to the event.  
5.Which might be the title of the whole passage?    5      
 A. How to write a letter of invitation  
 B. The importance of writing a invitation letter  
 C The purpose of writing a invitation letter

完形填空题(50.0分)（难易度:中）

(1)

A. A  
B. B  
C. C

(2)

A. A  
B. B  
C. C

(3)

A. A  
B. B  
C. C

(4)

A. A  
B. B  
C. C

(5)

A. A  
B. B  
C. C  
   
正确答案：(1) C(2) B(3) B(4) B(5) A  
答案解释：暂无